

# Homes for Heroes® Ultimate Moving Checklist - Two Month Plan Leading Up to Your Move

## TWO MONTHS Before the Move

- Create a moving file for quotes, receipts and records for your move
- As soon as you know your moving day, begin process of reserving a moving company for your move
- Determine your moving budget
- Request time off from work for moving day, and maybe even after the move to get settled in
- Choose schools for your kids
- Request to transfer kids school transcripts from current schools to new schools
- Plan a garage sale - Host it over one weekend, 2-4 weeks before your moving day
- Confirm your moving company is licensed and insured by checking their Department of Transportation number (DOT number)
- Begin to collect free boxes from local restaurants, grocery, liquor, office supply stores and bookstores

## ONE MONTH Before the Move

- Begin fixing minor home repairs - May mean the difference in getting your deposit back
- Label moving boxes for each room - Remember to mark "fragile" boxes
- When disassembling furniture, place all hardware in labeled baggies
- Get change of address cards from local post office (or do it online: [moversguide.usps.com](http://moversguide.usps.com))
- Start to clean out your closets, the garage and attic
- Gather socks, t-shirts, towels and linens to wrap dishes and other fragile housewares
- Notify newspapers, magazines, bank, lenders, credit cards, insurance companies, employer
- If you're moving long distance, get your car(s) serviced
- If you're using a moving company, be sure to purchase moving insurance
- Confirm whether your moving truck will need a permit to park on moving day
- Compile all financial and legal records; medical records; and birth certificates, social security cards and passports
- Return all library books, movies and video game rentals
- Get your clothes dry-cleaned one last time before the move
- If you're moving out of town, find a new doctor and dentist (who are in your insurance network)
- If you have pets, and your leaving town, find a new vet
- If you're leaving town, request copies of vet records and get necessary pet medication records
- Shop around for new cable, internet and phone providers.
- Shop around for garbage and recycling services.
- Update your voter registration
- Update pet ID tags

## TWO WEEKS Before the Move

- Dedicate one closet for the final clean up. Stock it with what you will need, including snacks.
- Recycle or dispose of harsh chemicals, flammables
- Plan 2 weeks of meals. Use all freezer items
- Return items you borrowed from friends, family or neighbors
- Backup your computer
- Schedule all disconnects AND new connections for utilities (gas, electric, water, telephone, cable, internet, garbage)
- Fill your prescriptions and if you're leaving town, locate a new pharmacy in your new town
- Prepare a list of emergency service technicians (plumber, electrician) for the new home - just in case
- Determine best route to take to work from new home (car, public transportation)
- To keep kids safe, set up a babysitter or a play date for day of the move
- Find somewhere safe for your pets during the move (babysitter, daycare, friend)
- Send out moving announcements to friends and family
- Change address for Social Security benefits within 10 days of moving (SSA, VA and IRS)
- Transfer homeowners or renters insurance to your new home
- Cancel or transfer your membership at the fitness club(s)
- Update your drivers license
- Update your address for any monthly subscriptions you receive
- Dust indoor furniture and clean outdoor furniture before its moved

## ONE WEEK Before the Move

- Empty oil and gas from lawn mower, snow blower, grill and heaters/lamps
- Fill nail holes, wipe marks from walls, and putty any nicks in walls
- Pack "Essentials" box with everything you will need in first 24 hrs in new home
- Take photos to prove old home is in move-out condition - just in case
- Withdraw cash for unforeseen costs, tip for movers, etc
- Remove all light bulbs from lamps you're moving
- Donate any unopened, non-perishable food to local foodshelf
- Clean your current home thoroughly for the next residents and for the final walk-through
- Night before move, unplug fridge and freezer to defrost (remember to lay down a towel)
- If you can, clean your new place before moving in